

SRL ENVIRONMENTAL PROTECTION POLICY STATEMENT

Introduction

SingleRapid's Environmental Protection Policy applies to all operations within the scope of our company management systems and covers all activities and procedures carried out by employees and directors in support of those systems.

Objectives

Our policy is to play an active part in protecting the environment for future generations by integrating environmental considerations into all aspects of our operations and by encouraging our stakeholders to do the same. Arising from this, our main objectives can be summarised as follows:

- To reduce our negative impact on the environment in general through the efficient use of resources and by minimising waste and harmful emissions
- To raise awareness of environmental issues among SingleRapid personnel and to provide them with training and information as appropriate
- To reduce the amount of hazardous waste – in particular of Waste Electrical and Electronic Equipment – going to landfill by implementing re-use and recycling procedures
- To use our position as a trusted IT partner to advise and assist customers in their relevant waste minimisation efforts
- To encourage our suppliers to supply and our customers to invest in energy-efficient and environmentally friendly IT products.
- To achieve and maintain compliance with environmental laws and regulations.
- To strive for continual improvement in our overall environmental performance.

Targets that direct and monitor progress towards the above objectives are set, reviewed and revised as part of the management review process.

Responsibilities

- Overall responsibility for environmental matters rests with the Board of Directors, who have approved this Environmental Protection Policy.
- The Board of Directors together with the Environmental Manager are responsible for drafting, maintaining, implementing and regularly reviewing the Policy and related documents. They also set, approve and review individual targets with a view to achieving the company's environmental objectives.
- Day-to-day responsibility for procedural matters, legal compliance, maintenance and updating of documentation, promotion of environmental awareness, liaison with external organisations, incident investigation, measuring and monitoring of environmental performance, management reporting etc. rests with the Administration Manager.
- All personnel and agents acting on SingleRapid's behalf have a duty to acknowledge the company's commitment to environmental protection, to co-operate in achieving the relevant targets and to report any suspected breach of environmental regulations without delay to the Helpdesk, to their Line Manager or direct to the Administration Manager. Breach of the environmental protection policies and procedures by SingleRapid personnel may result in disciplinary action, including dismissal.

Communication

- All personnel are required to sign acknowledgement and acceptance of this Policy.
- A hard copy of the Policy Statement is on display at SingleRapid's offices.
- Environmental performance targets are set following consultation with the parties involved, and are communicated to all concerned. Results are announced following Management Review.
- Customers, suppliers and other third parties are provided with a copy of this Policy Statement upon request.